



Municipal Corporation Jalandhar

Expression of Interest

for

**Selection and Empanelment of NGOs for Decentralized Waste
management for Bulk Waste Generators in Municipal Corporation
Jalandhar.**

**Issued by:
Commissioner
Municipal Corporation Jalandhar.**

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DATA SHEET

Name of work	Selection and Empanelment of NGOs for Decentralized waste Management for bulk waste Generators in Municipal Corporation Jalandhar.
Name of Employer/Authority	Commissioner, Municipal Corporation Jalandhar
Contact Details of Employer	Dr.ShriKrishan Sharma, AHO, Municipal Corporation Jalandhar 9872433888. healthofiicer.mcj1@gmail.com
Date of E01	June 2024
E01 Due Date	7 days from the date of publication
Empanelment fee non refundable	INR 2000 (Two Thousands)is to be paid along with the application in the form of Bank DD in favor of the Commissioner of Municipal Corporation Jalandhar.
Evaluation and shortlisting of NGOs	The response proposal would be scrutinized and shortlisted by the Authority & the empaneled NGO will be intimated by the Authority.
Duration of Empanelment	Three Years

A. Background/Scope of work:

Municipal Corporation Jalandhar (MCJ) is taking various efforts and steps to encourage the citizens to decentralized the processing of Municipal Solid Waste management under MSW Rules 2016. All the Bulk Waste Generators (BWGs) in Municipal Corporation Jalandhar have been notified to segregate the waste and process the bio-degradable/wet waste within their premises. As a result, many BWGs have started processing waste in-house. From the experiences of several stakeholders involved, it is observed that not only the equipment/technology sellers are required to carry out the decentralized waste management but there are other agencies that are also involved. Since waste management is a specialized field, experts in every aspect of the process are hard to find. Therefore, there was a constant demand from the citizens that such agencies shall be empanelled by MCJ and categorized so that the citizens would have an easier selection process and would get more value for money for the initiative they are taking.

In the light of above discussion, an EOI was floated last year and 4 private agencies were empanelled for the processing of MSW of BWGs. But till date no empanelled agency is working for the processing of MSW for BWGs. Now, some NGOs are asking for empanelment for the same work of BWGs. So, to encourage the people participation an EOI particularly for NGOs needs to be floated. This EOI intends to shortlist and empanel various NGOs for decentralized waste management from the planning stage to the execution, operation, and maintenance of the project. The list of such empanelled NGOs will be made available in the public domain. Citizens will be advised to select the NGO from the list for their decentralized waste processing initiatives. However, it will not be binding on the citizens to choose from the MCJ empanelled NGO only as the BWG may process the MSW within their premises.

Note : The empanelment of NGO does not guarantee that the work will be allotted to them. It shall be the sole prerogative of the citizens/communities whether to select the NGO from the empanelled list.

B. Request for Expression of Interest (EOI)

MCJ invites Expression of interest for "Selection and Empanelment of NGOs for Decentralized waste management for Bulk Waste Generators in Municipal Corporation Jalandhar"

C. Validity of EOI

The EOI shall be valid for a period of 60 days from the EOI due date. MCJ reserves the right to reject any EOI which does not meet the requirement.

D. Empanelment Criteria

An applicant shall be considered eligible for empanelment if they fall in any of the below-mentioned conditions :

1. NGO should be working in the field of saving environment .The constitution of the NGO must cover the rules of MSW Rules 2016.

2. End to End solution providers.

The NGO will offer an end-to-end solution or an integrated solution. This will involve collecting waste from the generators , transportation of the waste to the facility, processing the wet waste, horticulture waste and dry waste and disposal of the rejects/ inert. The main aspect of the work of this NGO will be that this waste will not come into the MCJ collection, transportation and processing channel.

3. Permits & Clearances.

Permits and clearance if required shall be obtained by NGO as per Applicable Law which includes but is not limited to the Environment Protection Act 1986, The Air (Prevention and Control) Pollution 1981, and Water (Prevention and Control) Pollution 1974 as amended from time to time

4. Note:

a. Empanelled NGO will be responsible to send periodic reports to MCJ in the Prescribed format.

b. Empanelled NGO shall ensure compliance with all applicable Laws, including all rules and guidelines prescribed in the regard, from time to time by any statutory authorities concerned.

c. Authority reserves the right to remove the agency from Empanelment and forfeit its security fee in the event of non-responsiveness, non-compliance, or non-performance based on citizen feedback and surveys/audits carried out by the Authority.

d. Empanelled NGO will provide:-

- Facility location
 - Facility infrastructure
 - Facility manpower
 - Processing capacity
- c. . Empanelled NGO will submit user charges /Kg for processing of waste .
- f. Facility will dispose off the inert waste as per MSW Rules 2016.

5 Brief description of the Selection Process.

This EOI is a selection process for empanelment wherein the applicant have to submit a proposal mentioning the following points.

- a. Understanding the nature of work the applicants will have to carry out once the empanelled NGO get selected.
 - b. Details about the domain knowledge the applicants are having about the MSW processing .
 - c. Approach & methodology including details of machines/ equipment .
 - d. Information in the format prescribed in Annexures duly signed and stamped.
- 6 The NGO fulfilling the eligibility criteria may submit their application against this EOI as per Performa attached to this document (Application for Empanelment) together with requisite documents to:

Health Officer

Room no 73,3rd Floor,

Office of Municipal Corporation Jalandhar.

e-mail: healthofficer.mcj1@gmail.com

Mobile no: 9872433888

In a sealed envelope, clearly mentioning on the envelope: “EOI Notice for Short Listing of various NGO for Decentralized Waste Processing for Bulk Waste Generators in Municipal Corporation Jalandhar”

From: NGO

Contact No.:

Email ID:

8. Clarifications

- a. To facilitate the evaluation of EOI, MCJ may, at its sole discretion, may seek clarifications in writing from any NGO regarding its EOI. Notwithstanding anything contained in the EOI document, MCJ reserves the right not to take into consideration any such clarifications sought by it for evaluation of the EOI and also reserves the right not to respond to any correspondence received from the Firm after the EOI Due Date.
- B. MCJ's decision on the selection of agencies for empanelment shall be final and undisputable.

9. Notification

- a. Any EOI with inadequate information/documents or those received without prescribed fees or received after the due date will not be considered. The selection will be done on the basis of the above information/documents. In this regard, the decision of MCJ will be final.
- b. The shortlisted NGO shall be declared and notified in writing by MCJ. A list of such NGO shall be published on Authority's official website.

Annexure 1

Application for Empanelment

I/we have submitted the below information as a part of our application to EOI titled <EOI Titled> .I/We do hereby declare that we have read and understood the terms of this EOI and shall adhere to the requirements all the time and also that the enclosed information is true to my knowledge and my expression of interest will be treated as cancelled if any information is found incorrect.

Date Designation & Signature of Authorized Representative

 Name and Stamp of Organization

1. Name of the NGO
2. Address for communication
3. Contact person
4. E- Mail and Phone number
5. Valid documents regarding the status of the NGO
6. Project Proposal of the applicant as per Annexure 4.

Annexure 2**NGO Profile:**

S.No.	Title	Information
1	Name of the NGO	
2	Address	
3	Email ID	
4	Contact Number	
5	Contact Person: Name Contact No. Email Id	

Annexure 3

Project Proposal

Project proposal covering the following details.

1. Name of the NGO want to get empanelled.
2. Understanding the nature of work the NGO will have to carry out once the empanelled NGO get selected by the citizens/communities based on their category.
3. Details about the domain knowledge the applicants are having about the category of the empanelment.
4. Approach & methodology. (Note: Details in the proposal above are to be provided as elaborately as feasible. Details of any patented/unique technologies may be marked as such)