



**PUNJAB RIGHT TO SERVICE ACT 2011
LOCAL GOVERNMENT DEPARTMENT, PUNJAB
FORM FOR SEEKING SERVICE**

RIGHT TO SERVICE

Service Asked For **Sanction of water supply/ sewerage connection in corporation cities** (Stipulated Time – 7 days)

1	Date of Application				
2	Name of the Applicant				
3	Father's/Husband's Name				
4	Address	City / Village		Locality/ H.No.	
		Teh.		Distt.	
		Phone/Mobile No.			
		e-mail id, if any			
5	WATER SUPPLY/ SEWER CONNECTION ULBs requirement	a.	B.A. fees (If applicable)		
		b.	Any other		
		c.	Plot/ Property No		
		d.	Name of Scheme.....		
		e.			
		f.			

6. Document to be attached

Sr. No.	(Service specific documents)	Checklist	Checklist (For office Use only)
i	A site plan of the plot on which it is intended to obtain Water Supply/ sewer connection.	Yes	Yes
ii	Self Declaration regarding correctness of the information supplied.	Yes	Yes
iii	Copy of Ownership Proof.	Yes	Yes
iv	Copy of approved Building Plan.	Yes	Yes
v	Plumber Report	Yes	Yes
vi	Allotment letter	Yes	Yes
vii	Possession certificate	Yes	Yes
viii	NOC from concerned Department	Yes	Yes

7. Signature of Applicant _____

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For Office use

1	Acknowledgement Receipt No.		2	Date	
3	Date by Which Service to be Provided		4	a. Departmental fees b. Facilitation charges, if any	
5	Name of Designated officer		6	Designation	
7	Location : a. Office b. Suvidha Center		8	Signature of D.O./ Receiving Officer	

It is your right to seek service within stipulated time limit

Acknowledgement Slip

1	Acknowledgement Receipt No.		2	Date	
3	Date by Which Service to be Provided		4	a. Departmental fees b. Facilitation charges, if any	
5	Service asked for	Sanction of water supply/ sewerage connection in corporation cities			
6	Documents attached	i.	A site plan of the plot on which it is intended to obtain Water Supply/ sewer connection.	Yes	Yes
		ii.	Self Declaration regarding corrections of the information supplied.	Yes	Yes
		iii.	Copy of Ownership Proof.	Yes	Yes
		iv.	Copy of approved Building Plan.	Yes	Yes
		v.	Plumber Report	Yes	Yes
		vi.	Allotment letter	Yes	Yes
		vii.	Possession certificate	Yes	Yes
		viii.	NOC from concerned Department	Yes	Yes
7(a)	Name of Designated Officer		(b)	Designation	
(c)	Location : (i) Office (ii) Suvidha Center		(d)	Signature of Designated officer	