

MUNICIPAL CORPORATION, JALANDHAR

Office Order

ORDER NO. 2254

Date :17/08/2015

On Joining of Sh. Jasbir Singh, PCS, as Additional Commissioner in Municipal Corporation, Jalandhar, the **allocation of Departments/branches** is made as under:

Shri. Jasbir Singh, PCS, Additional Commissioner:

Room No. 9 (M) 9876363798

1. General Administrative control over functioning of all the departments/branches.
2. Establishment Branch
3. Schools (Elementary)
4. Health Workshop
5. Property Tax
6. House Tax
7. Water Supply Billing Section
8. Accounts Branch
9. Pension Branch and sign the P.P.O.
10. Right to Service Act
11. Coordination Wing.
12. Liaison with the District Administration and attend meetings of Deputy Commissioner
13. City Bus Service.
14. Legal Branch
15. Audit Paras.
16. Complaint Cell
17. Slaughter House
18. Smart City Project
19. Regularly Union Meeting on their demands
20. Night Shelters
21. Bio Gas Plant
22. Overall supervision Ward No. 1 to 20

Shri Rajiv Verma, PCS, Joint Commissioner

Room No. 26 (M) 9872138015

1. Building Branch
2. Advertisement Branch
3. Tehbazari Branch
4. Corporation Police
5. S.J.S.R.Y./NULM
6. Corporation Property.
7. Dispensaries
8. Birth and Death
9. Sanitation Branch
10. Right to Information Act
11. Computerization//Suvidha Kendra
12. Government References.
13. General Store
14. Agenda Branch
15. Swach Bharat Mission
16. Stray Animals
17. Road Safety
18. Street Vendors Project
19. IHSDP
20. Overall supervision Ward No. 21 to 40

Smt. Gurvinder Kaur Randhawa, Assistant Commissioner

Room No. 2

(M) 9814538381

1. Fire Brigade
2. Library
3. Licence Branch
4. Old Age Pension
5. Octroi
6. Horticulture Branch/Land Scaping/Maintenance Green Belts etc. and signing the Agreements.
7. Inspection of all Superintendents/Branches
8. Overall supervision Ward No. 41 to 60

The above orders shall come into force with immediate effect.

Sd/-
Commissioner